

CURRICULAM VITAE

Name : PRANIT RAVINDRA PITNAIK

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Course : Master of Management Studies
(University of Mumbai)
'Two Year Full Time Course' [Approved by AICTE, New Delhi]



Specialization : MMS -Finance

Educational Qualification:

COURSE	YEAR	INSTITUTION	BOARD / UNIVERSITY	PERCENTAGE
MMS	2012-14	PPES Institute of Management Studies	Mumbai University	4 th Sem- 76% 3 rd Sem- 72% 2 nd Sem- 72% 1 st Sem- 67%
B.COM	2012	JSM College Alibag, Raigad	Mumbai University	71.14%
H.S.C	2009	KES.Jr.College ALIBAG	Mumbai University	67.17%
S.S.C	2007	KES. High School ALIBAG	Mumbai University	62.46%

Work Experience:-

- Firm Name** : M S INDUSTRIES.
Work Nature : Senior Account Assistant
Experience Period : From 1st May 2023 to Till Date.
Work Detail : Managing the accounts of daily transaction and GST, PF, PT, Pay Roll of Staff Salary and Tally Work and Other Accounting Work for a Company.
- Firm Name** : JOG INFRASTRUCTURES PVT LTD.
Work Nature : Senior Account Assistant
Experience Period : From 7th June 2021 to 30th April 2023.
Work Detail : Managing the accounts of daily transaction and GST, PF, PT, Pay Roll of Staff Salary and Tally Work and Other Accounting Work for a Company.

- 3) **Firm Name** : ADARSH NAGARI SAHAKARI PATHSANTHA MARYADIT.
Work Nature : STAFF
Experience Period : From 1st DEC 2019 to 31st MAY 2021.
Work Detail : Cashier and Back office work, loan processing and disbursements, new accounts opening and customer services responsibilities for all support & coordination Functions of support team. And various work of banking sector.
- 4) **Firm Name** : SHRIRAM TRANSPORT FINANCE COMPANY LIMITED
Work Nature : ASSISTANT EXECUTIVE
Experience Period : From 15th MAY 2019 To 19th OCT 2019.
Work Detail : Loan Processing Operation, Cash Management, and Customer Services Responsibilities for all support & coordination Functions of Business Support Team. And various work of Shriram Group Companies.
- 5) **Firm Name** : Sanjay Y.Raut & Co. (CA.)
Work Nature : Senior Account Assistant
Experience Period : From 16th June 2014 To 30th April 2019.
Work Detail : To Perform duties like Indirect Tax Related Work such like Internal Audit, Bank Audit, Tax Audit, VAT Audit, GST Return, MVAT Return, Service Tax, Trust audit, Profession Tax Return, Income Tax Return, Salary Return and Accounting Work.

Project Experience:-

- 1) **Project Name** 3 Weeks Summer training on the topic of Working Capital Management In GAIL LTD. (INDIA)
Company Name GAIL (India) Ltd. L.P.G. Recovery Plant At- Post – USAR, Tal. Alibag Raigad, Maharashtra -402203.
Project Details To know about how company manages working capital and I have a deep knowledge about working capital of GAIL Industries limited.
- 2) **Firm Name** BANK OF INDIA (Alibag Branch)
Work Nature Winter Internship (4th semester)
Details 10 days on field experience for “Customer Awareness Campaign” as Team Leader.
- 3) **Project Name** Comparison of Home Loan Scheme of Different Banks. (Research Project)
Project Guide Prof. Anujkumar Mishra.

Computer and Other Skills:-

- Secured First class (60%+) - 3 months MSCIT program – enhanced skill sets to effectively work under computerized environment.
- Secured First class (60%+) - 3 months Tally Professional - Working knowledge of Tally ERP.9 (Business Accounting).

- Secured A Grade on Government Certificate in Computer typing Basic Course (GCC-TBC)English (30wpm).
- Secured A Grade on Government Certificate in Computer typing Basic Course (GCC-TBC) Marathi (30wpm).
- I have also Pass on Govt. Diploma in Cooperation & Accountancy (GDC& A).

Academic and Industrial Project:-

Active member in achievement of Financial Inclusion through enhanced rural penetration of bank accounts for one of the largest PSU bank.

Co-curricular and Extra-curricular Activities:-

- Attend Workshop on “How to be a Smart Investor” held on Nov 2011 at JSM college, Alibag.
- Lead member of Placement Committee.

Achievements:-

- 1st prize in intra-school for 11th standard
- I have got certificate of essay competition in school.

Personal Details

Father Name	:	Mr. Ravindra Shantaram Pitnaik
Birth Date/ Age	:	03/07/1992, 31 st years completed
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Unmarried
Languages Known	:	English, Hindi, and Marathi
Hobbies	:	Cricket, editing photos, watching movie, learn new things

I hereby declare that all statement made in this curriculum vitae are true complete and correct to the best of my knowledge and belief. And if getting chance I will work honesty. Dedication and perseverance.

Place : Alibag

Date : 19/03/2025

Yours faithfully,

(Pranit Ravindra Pitnaik.)